

## RECORD OF PROCEEDINGS

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MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF THE  
HIDDEN POINTE METROPOLITAN DISTRICT (THE “DISTRICT”)  
HELD  
OCTOBER 20, 2020

A special meeting of the Board of Directors of the Hidden Pointe Metropolitan District (referred to hereafter as the “Board”) was convened on Tuesday, October 20, 2020, at 9:00 a.m. **Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, this District Board meeting was held via Zoom. The meeting was open to the public.**

### ATTENDANCE

#### Directors In Attendance Were:

Jeffrey Huff, President  
Cheryl McDade, Treasurer  
Rick Schafer, Secretary  
Kathleen DesRosiers, Assistant Secretary  
Greg Martin, Assistant Secretary

#### Also, In Attendance Were:

Andrew Williams & Curtis Bourgoquin; CliftonLarsonAllen LLP (“CLA”)  
Russ Dykstra; Spencer Fane LLP

### CALL TO ORDER

Director Huff called the meeting to order at 9:00 a.m.

### DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosures were filed.

### APPROVAL OF AGENDA

Following discussion, upon a motion duly made by Director McDade, seconded by Director Martin and, upon vote, unanimously carried, the Board approved the agenda as presented.

### PUBLIC COMMENT

There were no public comments.

### ADMINISTRATIVE MATTERS

**October 15, 2019 Regular Meeting Minutes:** Following review, upon a motion duly made by Director Huff, seconded by Director Martin and, upon vote, unanimously carried, the Board approved the October 15, 2019 regular meeting minutes as presented.

### LEGAL MATTERS

**Public Hearing to Consider Amendment to 2020 Budget; Consider**

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**Adoption of Resolution 2020-11-01 to Amend 2020 Budget:** Upon a motion duly made by Director Huff, seconded by Director McDade and, upon vote, unanimously carried, the Board opened the Public Hearing at 9:10 a.m.

There were no public comments. The Board closed the Public Hearing. It was determined no amendment of the 2020 Budget was necessary.

**Public Hearing to Consider 2021 Proposed Budget; Consider Adoption of Resolution No. 2020-11-02 to Adopt the 2021 Budget, Appropriate Sums of Money and Authorize the Certification of the Tax Levy:** Mr. Bourgouin reviewed the 2021 Budget with the Board. Following discussion, upon a motion duly made by Director Huff, seconded by Director McDade and, upon vote, unanimously carried, the Board approved the 2021 Budget and adopted Resolution No. 2020-11-02 to Adopt the 2021 Budget, Appropriate Sums of Money and Authorize the Certification of the Tax Levy as presented.

**Other:** None.

### FINANCIAL MATTERS

**November 2019 through October 2020 Interim Claims Totaling \$35,009.94:** Mr. Bourgouin reviewed the Claims with the Board. Following review, upon a motion duly made by Director Huff, seconded by Director Martin and, upon vote, unanimously carried, the Board ratified and approved the November 2019 through October 2020 Interim Claims totaling \$35,009.94 as presented.

**Cash Position Schedule as of November 2020:** Mr. Bourgouin reviewed the Cash Position Schedule with the Board. Following review, upon a motion duly made by Director Martin, seconded by Director McDade and, upon vote, unanimously carried, the Board approved the Cash Position Schedule as of November 2020 as presented.

### LANDSCAPE MATTERS

**Designscapes Proposal of Hidden Pointe HOA Detention Pond 2 & 3 Clear and Grubbing - \$49,600:** The Board discussed the pond maintenance project and agreed to a 50/50 cost split with Hidden Pointe HOA. Following discussion, upon a motion duly made by Director Huff, seconded by Director McDade and, upon vote, unanimously carried, the Board approved the Designscapes proposal as presented, and agreed to invoice the HOA for their share of the project cost.

### MANAGER MATTERS

**Resolution 2020-10-03 Concerning Annual Administrative Matters:** Following discussion, upon a motion duly made by Director Huff, seconded by Director McDade and, upon vote, unanimously carried, the Board adopted Resolution 2020-10-03 Concerning Annual Administrative Matters as presented.

**Directors' Exclusion from Worker's Compensation Coverage Resolution 2020-10-04:** Mr. Williams reviewed the Resolution with the Board. Following

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review, upon a motion duly made by Director McDade, seconded by Director Huff and, upon vote, unanimously carried, the Board adopted Resolution 2020-10-04 regarding Directors' Exclusion from Worker's Compensation Coverage as presented.

**2021 Insurance Renewal:** Mr. Williams reviewed the 2021 Insurance Renewal with the Board. Following review, upon a motion duly made by Director Martin, seconded by Director McDade and, upon vote, unanimously carried, the Board approved the 2021 Insurance Renewal as presented.

**Establish District Website for Posting of 24-Hour Notices at a Not to Exceed Amount of \$750:** The Board discussed establishment of a website. The Board determined to utilize the Statewide Internet Portal Authority (SIPA) for the District website and did not approve the establishment of a District website otherwise.

**Resolution 2020-10-05 Concerning Online Notice of Public Meetings:** Mr. Williams reviewed the Resolution with the Board. Following review, upon a motion duly made by Director Huff, seconded by Director Martin and, upon vote, unanimously carried, the Board adopted Resolution 2020-10-05 Concerning Online Notice of Public Meetings as presented.

BOARD MEMBER  
MATTERS

**Other:** None.

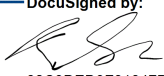
OTHER BUSINESS

**Quorum for Next Meeting – October 19, 2021:** A quorum was confirmed for the October 19, 2021 meeting.

ADJOURNMENT

Upon a motion duly made by Director Huff, seconded by Director McDade and, upon vote, unanimously carried, the meeting was adjourned at 9:42 a.m.

Respectfully submitted,

DocuSigned by:  
  
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Secretary for the Meeting